



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

Union High School District

**THURSDAY, MAY 19, 2011
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net, and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES/PAGERS

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
AGENDA**

**THURSDAY, MAY, 19, 2011
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
- 2. **CLOSED SESSION** **6:01 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.* (2 issues)
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association (1 issue)
 - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (1 case): Lewis v San Dieguito Union High School District, (case #37-2009-00055315-CU-PO-NC).
 - D. Consideration and/or deliberation of student discipline matters (1 case)

REGULAR MEETING / OPEN SESSION **6:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER BOARD PRESIDENT
* WELCOME / MEETING PROTOCOL REMARKS..... BOARD PRESIDENT
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES OF THE MAY 3RD BOARD MEETING
Motion by _____, second by _____, to approve the Minutes of May 3, 2011, as shown in the attached supplement.

NON-ACTION ITEMS..... (ITEMS 7 - 10)

- 7. STUDENT UPDATESSTUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, AND LEGISLATIVE UPDATES..... KEN NOAH
- 10. PRESENTATION / CANYON CREST ACADEMY ROBOTICS TEAM “DE.EVOLUTION” (ROBOTICS TEAM)

CONSENT AGENDA ITEMS..... (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Accept the Gifts and Donations, as shown in the attached supplement.
- B. FIELD TRIP REQUESTS
Approve all Field Trip Requests submitted, as shown in the attached supplement.

- C. APPROVAL OF CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF) SAN DIEGO SECTION, CONTINUATION OF MEMBERSHIP AGREEMENT, 2011-12, AS SHOWN IN THE ATTACHED SUPPLEMENT
Approval of CIF Continuation of Membership Agreement for 2011-12 school year for annual renewal purposes, as required annually by State of California Interscholastic Federation Bylaws.
- D. AUTHORIZATION OF SCHOOLS' ATHLETIC LEAGUE REPRESENTATIVES, (CIF), 2011-12, AS SHOWN IN THE ATTACHED SUPPLEMENT
Approval of authorization of Schools' Athletic League Representatives for 2011-12 school year; as required annually by State of California Interscholastic Federation Bylaws.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

B. APPROVAL/RATIFICATION OF AGREEMENT

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Encinitas Union School District, to provide benefits training services, during the period April 18, 2011 through June 30, 2011, at the rate of \$27.61 per hour plus payroll related costs, for an estimated amount not to exceed \$1,700.00, to be expended from the General Fund 03-00.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. PLATO, Inc. dba PLATO Learning, to provide online credit recovery software solutions and professional services, during the period May 23, 2011 through May 22, 2012, for an amount not to exceed \$157,405.50, to be expended from the General Fund 03-00.
2. San Dieguito Alliance for Drug Free Youth, to provide support programs for San Dieguito Union High School District's Tobacco Use Prevention Education (TUPE) program including Friday Night Live Clubs and Youth Tobacco Coalition, Teen Presenters, and Study Buddies, as well as materials and supplies in support of these programs, during the period August 1, 2010 through May 31, 2013, for an annual amount of \$21,120.00, to be expended from the General Fund/Restricted 06-00 and reimbursed with funds from the California Department of Education TUPE Cohort F Competitive Grant funds.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS (None Submitted)

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Carol J. Atkins, MA, CCC-A, to provide audiological assessments and direct therapy for language processing disorders, during the period March 1, 2011 through June 30, 2011, for an estimated amount not to exceed \$5,000.00, to be expended from the General Fund/Restricted 06-00.

2. UCSD Anne F. and Abraham Ratner Children's Eye Center, to provide developmental vision assessments and direct therapy, during the period February 1, 2011 through June 30, 2011, for an estimated amount not to exceed \$3,000.00, to be expended from the General Fund/Restricted 06-00.
3. Nancy E. Markel, Ph.D., to provide neurological assessments as requested through the IEP process, during the period March 1, 2011 through June 30, 2011, at the rate of \$225.00 per hour, to be expended from the General Fund/Restricted 06-00.
4. San Diego Center for Speech Therapy, to provide speech/language assessments and direct therapy, during the period April 15, 2011 through June 30, 2011, at the rate of \$1,500.00 per assessment, to be expended from the General Fund/Restricted 06-00.
5. Sierra Madre Learning Center, to provide psychoeducational and behavioral assessments, consultations, and direct therapy, during the period April 15, 2011 through June 30, 2011, at the rate of \$195.00 per hour, to be expended from the General Fund/Restricted 06-00.
6. Jill Weckerly, Ph.D., to provide clinical psychology assessments and direct therapy, during the period March 1, 2011 through June 30, 2011, at the rate of \$150.00 per hour, to be expended from the General Fund/Restricted 06-00.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS
(None Submitted)

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Ten Stories, to provide a mini documentary promotional video to promote Workability, during the period April 26, 2011 through June 30, 2011, for an amount not to exceed \$7,905.00, to be expended from the General Fund 03-00 and reimbursed by a contribution from the Gary and Mary West Foundation.
2. Intrepid Shakespeare Company, to provide six performances of a Midsummer Night's Dream and a one day workshop for students at Oak Crest Middle School, during the period June 7, 2011 through June 9, 2011, for an amount not to exceed \$3,550.00, to be expended from the General Fund 03-00 and reimbursed with funds collected by students during The Great American SpellCheck.
3. BLX Group LLC, to provide bidding agent and yield restriction compliance services with respect to the reinvestment of principal set aside from the San Dieguito Public Facilities Authority Lease Revenue Bonds, Series 2010 (Qualified School Construction Bonds – Direct Subsidy), during the period May 20, 2011 through June 1, 2016, for an annual amount of \$4,500.00 to be expended from the General Fund 03-00.
4. Steven Smith Landscape, Inc. to provide landscape/plant removal services at Carmel Valley Middle School, during the period May 20, 2011 through June 30, 2011, for an amount not to exceed \$3,260.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. ADOPTION OF RESOLUTIONS / AUTHORIZED SIGNATURES FOR MAIL/WARRANTS, PAYROLL, CREDENTIAL RELEASE, SCHOOL ORDERS

1. RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT COUNTY OFFICE OF EDUCATION

Designating Eric R. Dill to receive mail and Ken Noah, Terry King, Eric R. Dill, Delores L. Perley, Donna Corder, Dawn Pearson, and Carol Clemons to pick up warrants at the County Office of Education.

2. RESOLUTION FOR PAYROLL ORDER CERTIFICATION

Designating Ken Noah or Terry King and Frederick Labib-Wood to ascertain and certify that each employee has taken an oath of allegiance and designating Frederick Labib-Wood to certify classified service assignment.

3. RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES

Authorizing the County Office of Education Credentials Department to release credentials held warrants to employees who have provided the required credential paper work.

4. RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS

Designating Ken Noah or Eric R. Dill or Delores L. Perley to sign school orders.

G. ADOPTION OF RESOLUTION / COOPERATIVE BID

Adopt the attached resolution authorizing contracting pursuant to award documents from the California Multiple Awards Schedule (CMAS), for the purchase of various supplies and services such as but not limited to: floor covering products and services, information technology solutions, and furniture per the pricing structure, terms, and conditions stated in the contracts, master agreements, and multiple awards schedule, to be expended from the fund to which the products, supplies or services are charged, and authorize Christina M. Bennett or Eric R. Dill to execute any necessary documents.

H. ADOPTION OF RESOLUTION TERMINATING THE PREPAYMENT REVOLVING CASH ACCOUNT

Adopt the Resolution terminating the Prepayment Revolving Cash Account (Instant Money), as shown in the attached supplement.

I. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

- 1. Purchase Orders
- 2. Instant Money (None Submitted)
- 3. Membership Listing (None Submitted)

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

_____ Joyce Dalessandro	_____ Or'el Anbar, San Dieguito Academy
_____ Barbara Groth	_____ Jordan Bernard, La Costa Canyon High School
_____ Beth Hergesheimer	_____ Katie Chambers, Sunset High School
_____ Amy Herman	_____ Becca Golden, Canyon Crest Academy
_____ John Salazar	_____ Allison Yamamoto, Torrey Pines High School

DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 17)

16. ADOPTION OF 2010-11 DISTRICT BUDGET / SPRING REVISION

Motion by _____, second by _____, to adopt the 2010-11 District Budget / Spring Revision, as shown in the attached supplement.

17. ADOPTION OF RESOLUTION, LAYOFF / REDUCTIONS OF HOURS OF CLASSIFIED EMPLOYEES / POSITIONS FOR FISCAL YEAR 2011-2012

Motion by _____, second by _____, to adopt Resolution Initiating Layoff and/or Reductions of Hours and/or Months of Classified Employees/Positions for Fiscal Year 2011-2012

INFORMATION ITEMS..... (ITEMS 18 - 26)

18. UNIFORM COMPLAINT QUARTERLY REPORT, 2010-11

This item is being submitted as information only, for the second and third quarters, through March, 2011, as shown in the attached supplement.

19. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT

20. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT

21. EDUCATIONAL SERVICES UPDATE..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

22. PUBLIC COMMENTS

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

23. FUTURE AGENDA ITEMS

24. **ADJOURNMENT TO CLOSED SESSION** (AS NECESSARY)

A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.* (2 issues)

B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association (1 issue)

C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (1 case): Lewis v San Dieguito Union High School District, (case #37-2009-00055315-CU-PO-NC).

D. Consideration and/or deliberation of student discipline matters (1 case)

25. REPORT FROM CLOSED SESSION (AS NECESSARY)

26. MEETING ADJOURNED

The next regularly scheduled Board Meeting will be held on [Thursday, June 2, 2011, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.

ITEM 6

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah



MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

MAY 3, 2011

TUESDAY, MAY 03, 2011
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

1. President Hergesheimer called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION(ITEM 2)
The Board convened to Closed Session at 6:01 PM to:
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.* (1 issue)
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association (1 issue)
 - C. Consideration and/or deliberation of student discipline matters (3 cases)
 - D. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (1 case): Lewis v San Dieguito Union High School District, (case #37-2009-00055315-CU-PO-NC); and 1 potential case.

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro	Or'el Anbar, San Dieguito Academy
Barbara Groth	Jordan Bernard, La Costa Canyon High School
Beth Hergesheimer	Katie Chambers, Sunset High School
Amy Herman	Becca Golden, Canyon Crest Academy
John Salazar	Allison Yamamoto, Torrey Pines High School

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
 Eric Dill, Associate Superintendent, Business Services
 Terry King, Associate Superintendent, Human Resources
 Rick Schmitt, Associate Superintendent, Educational Services
 Bruce Cochrane, Executive Director, Pupil Services
 Russell Thornton, Executive Director, Maintenance and Operations
 Cindy Welch, Interim Director, Nutrition Services
 Becky Banning, Recording Secretary

ITEM 6

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER(ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM.
- 4. PLEDGE OF ALLEGIANCE(ITEM 4)
President Hergesheimer led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION(ITEM 5)
The Board took action to approve the recommended stipulated expulsions of Students #613627 and #1203833, and the recommended expulsion of Student #666835. All motions were unanimously carried.
- 6. APPROVAL OF MINUTES OF THE APRIL 7TH BOARD MEETING.
It was moved by Ms. Dalessandro, seconded by Ms. Herman, to approve the Minutes of April 7th, as presented. Motion unanimously carried.

NON-ACTION ITEMS(ITEMS 7 - 10)

- 7. STUDENT UPDATE(ITEM 7)
Student Board Representatives gave updates on events and activities at their schools.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS.....(ITEM 8)
All Board Members attended the District’s Annual Employee Recognition Event, which took place just prior to the Board Meeting.

Ms. Hergesheimer – Attended a City of Encinitas General Plan Committee Meeting; and an Awards dinner event, “Honoring Our Own”, which recognizes community and staff members throughout the county for outstanding contributions to schools and their communities.

Ms. Herman – Attended La Costa Canyon’s Earth Day Event; visited Carmel Valley Middle School; attended the county-wide Honoring Our Own Awards Dinner; the Regional Legislative Action Network Committee Meeting; and the Coastal Community Spring Concert, where she assisted by presenting four students with scholarship awards.

Mr. Salazar – Worked at the Torrey Pines High School rummage sale.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES
Superintendent Noah announced May 9th as the date of the next Parent Site Representative Council meeting. He also gave an update on a recent meeting of the Regional Legislative Action Network Education Committee, hosted by the San Dieguito Union High School District; the special guest speaker was Dave Walrath, a legislative analyst from Sacramento. Mr. Noah also announced a pending meeting with the director of Galileo Charter School.
- 10. UPDATE, NUTRITION SERVICES DEPARTMENT.....CINDY WELCH, INTERIM DIRECTOR
Mr. Russ Thornton introduced Ms. Cindy Welch, Interim Director of Nutrition Services, who addressed details of a pending annual audit by the state. The department anticipates passing this audit with no problem. Ms. Welch also reviewed changes for the coming school year, including a new project similar to “The Nest” at Canyon Crest Academy.

CONSENT ITEMS..... (ITEMS 11 - 15)

It was moved by Ms. Groth, seconded by Ms. Herman, that consent items 11 through 15, be approved as presented below. Motion unanimously carried.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Accept the Gifts and Donations, as presented.
- B. FIELD TRIP REQUESTS
(None submitted).

ITEM 6

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

B. APPROVAL/RATIFICATION OF AGREEMENT

(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

(None Submitted)

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Katie Barr, LCSW, to provide individual counseling services for special education students, during the period November 4, 2010 through June 30, 2011, at the rate of \$125.00 per hour session, to be expended from the General Fund/Restricted 06-00.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Orness Design Group, Inc., to review existing service style and flow of serving, as well as provide schematic design, design development, construction documents, and construction administration for the modernization of the existing San Dieguito Academy lunch room, for an amount not to exceed \$7,000.00 plus reimbursable expenses, to be expended from the Cafeteria Fund 13-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Fredricks Electric, Inc. for Electrical Services – District Wide, increasing unit prices 5% or less, as allowed in the contract, and extending the contract period from May 1, 2011 through April 30, 2012, to be expended from the fund to which the project is charged.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

ITEM 6

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

- 1. Purchase Orders
- 2. Instant Money (none submitted)
- 3. Membership Listing (none submitted)

DISCUSSION / ACTION ITEMS..... (ITEM 16)

16. APPROVAL OF [SCHOOL ACCOUNTABILITY REPORT CARDS, \(SARC\), 2009-10](#)

It was moved by Ms. Herman, seconded by Ms. Dalessandro, to approve the School Accountability Report Cards, (SARC), as presented. Motion unanimously carried.

INFORMATION ITEMS..... (ITEMS 17 - 25)

17. SAN DIEGUITO ACADEMY PERFORMING ARTS CENTER FUNDING UPDATE

This item was submitted as information only.

18. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill addressed the seismic safety of three buildings at San Dieguito Academy, which may require reinforcements. Further evaluation of this project will be included as part of the District Facilities Master Plan. Mr. Dill gave an update on the status of the District’s Facilities Task Force planning process. He also reminded the board of the pending May Revise, scheduled to be released from Sacramento on May 16th.

19. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King gave an update on recent interviews for Math and English teaching positions. The district has also completed the screening interviews for the assistant principal positions at two middle schools.

20. EDUCATIONAL SERVICES UPDATE RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt reminded the Board of the 12th Annual North County Latino/Migrant Parent Conference on Saturday, May 21st. The district’s ROP / EL Coordinator, Manuel Zapata, is chair of the event; over 400 participants from throughout the North County are expected to attend. Mr. Schmitt also gave an update on the “wait lists” for San Dieguito Academy and Canyon Crest Academy. Notifications to parents about permission to enroll will go out later this week.

21. PUBLIC COMMENTS – None presented.

23. FUTURE AGENDA ITEMS - None discussed.

24. ADJOURNMENT TO CLOSED SESSION – No Closed Session required.

25. REPORT OUT OF CLOSED SESSION – No further action taken by the Board.

26. ADJOURNMENT OF MEETING - Meeting adjourned at 7:08 PM.

Barbara Groth, Board Clerk

____ / ____ / 2011
Date

Ken Noah, Superintendent

____ / ____ / 2011
Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 6, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED AND SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following reports.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following reports.

FUNDING SOURCE:

Not applicable

KN/bb

**GIFTS AND DONATIONS
SDUHSD BOARD MEETING
May 19, 2011**

ITEM 11A

Donation	Purpose	Donor	Department	School Site
\$2,065.00	Department Donation Account	SDA Foundation	Various	SDA
\$3,750.00	Bio Tech Program Lab	SDA Foundation	Science	SDA
\$4,557.00	Writing Lab	SDA Foundation	English	SDA
\$10,000.00	Workability Program	SDA Foundation	Workability Program	SDA
\$200.00	AP Testing	Eloise Bennett	Various	CCA
\$210.47	Site Budget Overrun (Athletics)	CCA Foundation	Athletics	CCA
\$324.42	Cork and White Boards for Team Room	CCA Foundation	Team Room	CCA
\$358.86	TV and Stand for Team Film Room	CCA Foundation	Team Film Room	CCA
\$725.00	Repair Projection System	CCA Foundation	Various	CCA
\$50.00	Great American Spellcheck (Donation match)	OCMS Foundation	English	OCMS
\$3,561.01	Music Coaches	DNO PTSA/Band Boosters	Music	DNO
\$4,000.00	English Books & Science Instructional Materials	John Paul Cavanaugh	English and Science	CVMS
\$40.45	Misc donation	TRUIST	Various	CCA
	Ludwig Drum Set	Lori Carstens	Music	SDA
\$29,842.21	TOTAL VALUE			

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 6, 2011

BOARD MEETING DATE: May 19, 2011

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
FIELD TRIPS

.....

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following reports.

RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following reports.

FUNDING SOURCE:

As listed on attached reports.

KN/bb

FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
May 19, 2011

ITEM 11B

Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Purpose/ Conference Name	City	State	Loss of Class Time	\$ Cost
August 7-11, 2011	Van Steenberg	Suzi	LCC / Advanced Journalism	6	1	Newspaper, Journalism Workshop	Long Beach	CA	0	\$400 per student funded by parents, and fundraising
September 16 & 17, 2011	McDougall	Pat	LCC / Girls Volleyball	14	2	Volleyball Tournament	Las Vegas	NV	1 day	\$5,000 funded by the Boosters
October 28 & 29, 2011	McDougall	Pat	LCC / Girls Volleyball	14	2	Volleyball Tournament	Santa Barbara	CA	1 day	\$4,500 funded by the Boosters

* Dollar amounts are listed only when District/site funds are being spent.
Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 6, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Becky Banning, Executive Assistant to
the Superintendent

SUBMITTED BY: Ken Noah,
Superintendent

SUBJECT: APPROVAL OF CALIFORNIA
INTERSCHOLASTIC FEDERATION (CIF),
SAN DIEGO SECTION / CONTINUING
MEMBERSHIP AGREEMENT, 2011 - 2012

EXECUTIVE SUMMARY

The attached agreement is for annual renewal purposes of the District's application for voluntary membership in the California Interscholastic Federation (CIF) – San Diego Section. CIF requires that participating districts submit renewals annually in order for schools to participate in athletic competitions.

RECOMMENDATION:

The administration recommends that the Board approve the contract as shown.

FUNDING SOURCE:

N/A

2011-12
CALIFORNIA INTERSCHOLASTIC FEDERATION – SAN DIEGO SECTION

ITEM 11C

REQUEST FOR CONTINUING MEMBERSHIP AND AGREEMENT
TO CONDITIONS OF MEMBERSHIP

DUE ON OR BEFORE AUGUST 1 EACH SCHOOL YEAR

The superintendent and board of trustees of the school district/private school identified below renew its application for voluntary membership in the California Interscholastic Federation – San Diego Section (CIFSDS) and affirm and agree as follows:

1. That membership in the CIFSDS is voluntary and conditioned upon actual compliance with the conditions of membership as set forth at Article 2 Section 22 of the State CIF Constitution and Bylaws and the CIFSDS application for membership;
2. That the superintendent, board of trustees and each school in the district accept and adopt the “Sixteen Principles of Pursuing Victory with Honor” as operating principles;
3. That membership in the CIFSDS is a privilege, not a right;
4. That student participation in interscholastic athletics is a privilege, not a right;
5. That participation by member schools in the CIFSDS playoffs is a privilege, not a right;
6. That the CIFSDS will adopt bylaws, policies and procedures in accordance with its governance and will enforce those bylaws, policies and procedures consistently and in accordance with the operating principles;
7. That the superintendent, board of trustees, each school in the district **and its employees, to include but not limited to, its coaches, volunteers, team attendants or the like, and booster organizations** for each school will abide by the decisions of the CIFSDS and seek redress of any grievance only through the adopted procedures of the CIFSDS;
8. That the superintendent, board of trustees, school administration, and coaches **(including booster organizations and team attendants and volunteers)** of each school in the district will not take an adverse position to the CIFSDS at any time; or encourage, expressly or impliedly, that a party take any adverse action against the CIFSDS; or benefit from any adverse decision imposed on the CIFSDS that contravenes a bylaw, or the spirit of a bylaw, adopted by the membership;
9. That a failure by the district, site administration or coaching staff to abide by the current rules, regulations or decisions of the CIF or CIFSDS may cause the school district or one of its schools to be subject to discipline up to and including exclusion from membership in the CIFSDS.

AGREED AND ACCEPTED:
San Dieguito Union High School District

Barbara Groth, Board Clerk

Date

Ken Noah, Superintendent

Date

- Return to: CIFSDS: 6401 Linda Vista Road, Room 504; San Diego, CA 92111; Attn: Compliance

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 6, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED AND SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: AUTHORIZATION OF SCHOOLS' ATHLETIC LEAGUE REPRESENTATIVES, 2011 - 2012

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EXECUTIVE SUMMARY

The bylaws of the State of California Interscholastic Federation (CIF) require that the Governing Board of the District each year identify the individuals who will serve as the schools' representative to the athletic league that presides over the schools' interscholastic athletic program.

RECOMMENDATION:

It is recommended that the following administrators be designated as the school representatives and alternates to the league for the 2011-2012 school year:

<u>School</u>	<u>League Representative</u>	<u>Alternate</u>
CCA	Brian Kohn	Assistant Principal or Designee
LCC	Kyle Ruggles	Assistant Principal or Designee
SDA	Mike Grove	Assistant Principal or Designee
TPHS	Brett Killeen	Assistant Principal or Designee

FUNDING SOURCE:

Not applicable

KN/bb

MARIE M. ISHIDA, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE · 4650 DOCKHORN DRIVE · SACRAMENTO, CA 95834 · (916) 239-4477 · FAX (916) 239-4478 · CIFSTATE.ORG



2011-2012 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE)** no later than July 1, 2011.

San Dieguito Union High School District School District/Governing Board at its May 19, 2011 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2011-2012 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

Canyon Crest Academy
 NAME OF SCHOOL
Brian Kohn POSITION Principal
 NAME OF REPRESENTATIVE
5951 Village Center Loop Road CITY San Diego ZIP 92130
 ADDRESS
 PHONE (858) 350-0253 FAX (858) 350-0280 E-MAIL brian.kohn@sduhsd.net

La Costa Canyon High School
 NAME OF SCHOOL
Kyle Ruggles, Ed.D. POSITION Principal
 NAME OF REPRESENTATIVE
1 Maverick Way CITY Carlsbad ZIP 92009
 ADDRESS
 PHONE (760) 436-6136 FAX (760) 943-3539 E-MAIL kyle.ruggles@sduhsd.net

San Dieguito Academy
 NAME OF SCHOOL
Mike Grove POSITION Principal
 NAME OF REPRESENTATIVE
800 Santa Fe Drive CITY Encinitas ZIP 92024
 ADDRESS
 PHONE (760) 753-1121 FAX (760) 753-8142 E-MAIL mike.grove@sduhsd.net

Torrey Pines High School
 NAME OF SCHOOL
Brett Killeen POSITION Principal
 NAME OF REPRESENTATIVE
3710 Del Mar Heights Road CITY San Diego ZIP 92130
 ADDRESS
 PHONE (858) 755-0125 FAX (858) 481-0098 E-MAIL brett.killeen@sduhsd.net

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Ken Noah Signature _____
 Address 710 Encinitas Blvd City Encinitas Zip 92024
 Phone (760) 753-6491 ext 5548 Fax (760) 943-3501

PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE. SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Terry King
Associate Superintendent/Human Resources

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Change in Assignment
Leave of Absence

Classified

Change in Assignment

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Alexis Alegre**, 40% Temporary School Psychologist for the 2011-12 school year, effective 8/23/11 through 6/15/12.
2. **Erin Charnow**, 100% Temporary Teacher (math) at La Costa Canyon High School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
3. **Cara Couvillion**, Probationary High School Assistant Principal at Torrey Pines High School, beginning in the 2011-12 school year, effective 7/01/11.
4. **Erin Henson**, 60% Temporary Teacher (math) for Carmel Valley Middle School for Semester I/2011-12 school year, effective 8/23/11 through 1/27/12.
5. **Lindsay Hern**, 60% Temporary Teacher (art) at Earl Warren Middle School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
6. **Leonard Fletes**, 100% Temporary Teacher (math) at La Costa Canyon High School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
7. **Jennifer Loftus**, 60% Temporary Teacher (math) at Earl Warren Middle School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
8. **Jessica Matthes**, 100% Temporary Teacher (art) at Canyon Crest Academy for the 2011-12 school year, effective 8/23/11 through 6/15/12.
9. **Tiffany Sargent**, Temporary Teacher (math) at San Dieguito Academy for the 2011-12 school year, 100% Semester I, effective 8/23/11 through 1/27/12; 67% Semester II, effective 1/30/12 through 6/15/12.
10. **Alyssa Vallecorsa**, 100% Temporary Teacher (art) at Canyon Crest Academy for the 2011-12 school year, effective 8/23/11 through 6/15/12.

Change in Assignment

1. **Alexis Alegre**, Temporary School Psychologist, change in assignment from 40% to 100% for the remainder of the 2010-11 school year, effective 4/05/11 through 6/17/11.

Leave of Absence

1. **Michelle, Challis-Hall**, Permanent Teacher, rescind previously approved 20% Unpaid Leave of Absence (80% assignment) for the 2011-12 school year, and remain full-time (100%) assignment for the year, effective 8/23/11 through 6/15/12.
2. **Zakia Chowdhury**, Permanent Teacher (math) at Torrey Pines High School requests 20% Unpaid Leave of Absence (80% assignment) for the 2011-12 school year, effective 8/23/11 through 6/15/12.

PERSONNEL LIST

CLASSIFIED PERSONNEL

Change in Assignment

1. **Burrows, Karen**, from Office Assistant, SS-SR 30, 48.75% to Administrative Secretary, CCA-SR40, 100% FTE, effective 5/16/11
2. **Froese, Scott**, from Computer Support Technician-SR51, 100% FTE to Network Technician-SR57, 100% FTE, effective 5/02/11
3. **Lopez, Agustin**, from Custodian-SR32, 100% FTE, to Grounds Maintenance Worker I-SR35, 100%FTE, effective 5/11/11

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/ HUMAN
RESOURCES

EXECUTIVE SUMMARY

The attached Professional Services Report/Human Resources summarizes one contract.

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 12B

HUMAN RESOURCES - PROFESSIONAL SERVICES REPORT

Date: 05-19-11

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
04/18/11 – 06/30/11	Encinitas Union School District	Provide benefits training services	General Fund 03-00	\$1,700.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: David Jaffe, Executive Director of Curriculum and Assessment
Rick Schmitt, Associate Superintendent Educational Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes two contracts.

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 13A

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT

Date: 05-19-11

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
05/23/11 – 05/22/12	PLATO, Inc. dba PLATO Learning	Provide online credit recovery software solutions and professional services	General Fund 03-00	\$157,405.50
08/01/10 – 05/31/13	San Dieguito Alliance for Drug Free Youth	Provide support programs for San Dieguito Union High School District's Tobacco Use Prevention Education (TUPE) program including Friday Night Live Clubs and Youth Tobacco Coalition, Teen Presenters, and Study Buddies, as well as materials and supplies in support of these programs	General Fund/Restricted 06-00 and reimbursed with funds from the California Dept. of Education TUPE Cohort F Competitive Grant funds.	\$21,120.00 Annually

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2010

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Bruce Cochrane, Executive Director
Pupil Services
Rick Schmitt, Associate Superintendent,
Educational Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AGREEMENTS

EXECUTIVE SUMMARY

The attached Independent Contractor Agreements Report summarizes six contracts that provide services for the Special Education Program and Special Education students for the 2010-2011 school year.

RECOMMENDATION

It is recommended that the Board approve/ratify entering into Independent Contractor Agreements as shown on the attached report and authorize Christina M. Bennett, Eric R. Dill or Ken Noah to execute all pertinent documents pertaining to these agreements, contingent upon receipt of the signed documents and verification of insurance coverage.

FUNDING SOURCE

General Fund 06-00/Special Education Budget

KN/ddb
Attachment

ITEM 14B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENTS 2010-2011

Date: 05-19-11

Contract Effective Dates	Independent Contractor	Description of Services	Number of Students (Estimate)	Fee
03/1/11 – 06/30/11	Carol J. Atkins, MA, CCA-A	Provide audiological assessments and direct therapy	2	\$5,000.00
02/01/11 – 06/30/11	UCSD Anne F. and Abraham Ratner Children's Eye Center	Provide developmental vision assessments and direct therapy	2	\$3,000.00
03/01/11 – 06/30/11	Nancy E. Markel, Ph.D.	Provide neuropsychological assessments as requested through the IEP process	1	\$225.00 per hour
04/15/11 – 06/30/11	San Diego Center for Speech Therapy	Provide speech/language assessments and direct therapy	1	\$1,500.00 per assessment
04/15/11 – 06/30/11	Sierra Madre Learning Center	Provide psychoeducational and behavioral assessments, consultations and direct therapy	1	\$195.00 per hour
03/01/11 – 06/30/11	Jill Weckerly, Ph.D.	Provide clinical psychology assessments and direct therapy	1	\$150.00 per hour

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes four contracts.

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT

Date: 05-19-11

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
04/26/11 – 06/30/11	Ten Stories	Provide a mini documentary promotional video to promote Workability	General Fund 03-00 and be reimbursed by a contribution from the Gary and Mary West Foundation	\$7,905.00
06/07/11 – 06/09/11	Intrepid Shakespeare Company	Provide six performances of a Midsummer Night’s Dream and a one day workshop for students at Oak Crest Middle School	General Fund 03-00 and be reimbursed with funds collected by students during The Great American SpellCheck	\$3,550.00
05/20/11 – 06/01/16	BLX Group LLC	Provide bidding agent and yield restriction compliance services with respect to the reinvestment of principal set aside from the San Dieguito Public Facilities Authority Lease Revenue Bonds, Series 2010 (Qualified School Construction Bonds – Direct Subsidy)	General Fund 03-00	\$4,500.00 annually
05/20/11 – 06/30/11	Steven Smith Landscape, Inc.	Provide landscape/plant removal services at Carmel Valley Middle School	General Fund 03-00	\$3,260.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Joann Schultz, Executive Assistant, Business
Eric R. Dill, Assoc. Supt., Business

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: **ADOPTION OF RESOLUTIONS / AUTHORIZED SIGNATURES FOR MAIL, WARRANTS, PAYROLL, SCHOOL ORDERS, CREDENTIALS RELEASE**

EXECUTIVE SUMMARY

Various sections of Education Code require the Board of Trustees to adopt a series of resolutions prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the school district. The first resolution enclosed designates authorized agents to receive mail and pickup warrants at the County Office of Education. The second resolution designates authorized agents to ascertain and certify that employees have taken the oath of allegiance and certification of classified service assignment. The third resolution allows the COE Credentials Department to release credentials held warrants to employees who have provided the required credential paper work. And the last resolution designates authorized agents to sign school orders. These resolutions will be effective during the period July 1, 2011 through June 30, 2012.

RECOMMENDATION:

Adopt the following resolutions, effective July 1, 2011 through June 30, 2012:

- 1) RESOLUTION DESIGNATING AGENT TO RECEIVE MAIL AND PICKUP WARRANTS AT THE COUNTY OFFICE OF EDUCATION
Designating Eric R. Dill to receive mail and Ken Noah, Terry King, Eric R. Dill, Delores L. Perley, Donna Corder, Dawn Pearson, and Carol Clemons to pick up warrants at the County Office of Education.
- 2) RESOLUTION FOR PAYROLL ORDER CERTIFICATION
Designating Ken Noah or Terry King and Frederick Labib-Wood to ascertain and certify that each employee has taken the oath of allegiance and designating Frederick Labib-Wood to certify classified service assignment.

- 3) RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES
Authorizing the County Office of Education Credentials Department to release credentials held warrants to employees who have provided the required credential paper work.
- 4) RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
Designating Ken Noah or Eric R. Dill or Delores L. Perley to sign school orders.

FUNDING SOURCE:

Not applicable

js
Attachments

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

San Dieguito Union High School District, San Diego County, ON MOTION OF member _____,
seconded by member _____, effective July 1, 2011 through June 30, 2012.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is **Eric R. Dill**.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are **Ken Noah, Terry King, Eric R. Dill, Delores L. Perley, Donna Corder, Dawn Pearson, and Carol Clemons**.
3.

	mail	hold	consortium	
Check one	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Monthly payroll warrants each and every month.
Check one	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Daily/Hourly payroll warrants each and every month.

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 19, 2011, by the following vote:

AYES: MEMBERS

NOES: MEMBERS

ABSENT: MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Ken Noah, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Manual signature(s) of authorized person(s):	_____ Secretary of the Governing Board <u>Facsimile signature(s)</u> , if applicable: (Rubber Stamp)
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

PAYMENT ORDER RESOLUTION

San Dieguito Union High School District, San Diego County, ON MOTION OF member _____, seconded by member _____, effective July 1, 2011 through June 30, 2012.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Ken Noah or Terry King and Frederick Labib-Wood

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

Frederick Labib-Wood, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 19, 2011, by the following vote:

AYES: MEMBERS
NOES: MEMBERS
ABSENT: MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Ken Noah, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary of the Governing Board

Manual signature(s) of authorized person(s): Facsimile signature(s), if applicable:
(Rubber Stamp) Gov Code Sec. 5501

**RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS
DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES**

San Dieguito Union High School District, San Diego County, ON MOTION OF member _____,
seconded by member _____, effective July 1, 2011 through June 30, 2012.

IT IS RESOLVED AND ORDERED that The County Office of Education Credentials Department is
authorized to release credentials held warrants to employees who have provided the required credential
paper work.

PASSED AND ADOPTED by said Governing Board on May 19, 2011, by the following vote:

AYES: MEMBERS

NOES: MEMBERS

ABSENT: MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Ken Noah, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and
correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted
meeting held on said date.

Secretary of the Governing Board

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)**

San Dieguito Union High School District, San Diego County, ON MOTION OF member _____,
seconded by member _____, effective July 1, 2011, through June 30, 2012.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section
42632 or 85232, **Ken Noah or Eric R. Dill or Delores L. Perley** be and is hereby authorized to
sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be
submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 19, 2011, by the following vote:

AYES: MEMBERS
NOES: MEMBERS
ABSENT: MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Ken Noah, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and
correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted
meeting held on said date.

Secretary of the Governing Board

Manual signature(s) of authorized person(s): Facsimile signature(s), if applicable: (Rubber Stamp)

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: ADOPTION OF RESOLUTION / COOPERATIVE BID

EXECUTIVE SUMMARY

The California Department of General Services (DGS) helps to serve the public by providing a variety of services to state agencies through procurement and acquisition solutions, real estate management, leasing and design services, environmentally friendly transportation, and architectural oversight and funding for the construction of safe schools.

The DGS Procurement Division (DGS-PD) sets state procurement policies and provides purchasing services. It delegates purchasing authority; certifies Small and/or Disabled Veteran businesses to do business with the state; sponsors the Small Business Council; participates in the Disabled Veterans Business Enterprise Council; and provides innovative purchasing methods that save taxpayers' dollars, integrating quality solutions to meet customers' needs.

The DGS-PD administers the California Multiple Award Schedules (CMAS), which offers a wide variety of commodities, non-IT services and information technology products and services to state and local government agencies, such as school districts, at prices which have been assessed to be fair, reasonable and competitive.

Public Contract Code 10299 stipulates that the DGS-PD may make CMAS available to any school district empowered to expend public funds. These school districts may, without further competitive bidding, utilize contracts, master agreements, multiple award schedules, cooperative agreements, or other types of agreements established by the department for use by school districts.

ITEM 15G

Pursuant to District Board Policies 3310 and 3311/AR-1, Purchasing Procedures and Soliciting Bids, respectively, and to ensure these policies are being followed, District Staff is requesting the Board to adopt the attached resolution authorizing purchasing and contracting pursuant to award documents from the California Department of General Services Procurement Division California Multiple Award Schedules, for the purchase of information technology, goods, and services such as, but not limited to flooring products and services, office supplies, information technology solutions, and furniture.

RECOMMENDATION:

It is recommended that the Board adopt the attached resolution authorizing purchasing and contracting pursuant to award documents from the California Department of General Services Procurement Division California Multiple Award Schedules (CMAS), for the purchase of information technology, goods, and services such as, but not limited to flooring products and services, office supplies, information technology solutions, and furniture per the pricing structure, terms, and conditions stated in the contract documents, to be expended from the fund to which the purchase is charged, and authorize Christina M. Bennett or Eric R. Dill to execute any necessary documents.

FUNDING SOURCE:

N/A

RESOLUTION AUTHORIZING PURCHASING INFORMATION TECHNOLOGY,
GOODS, AND SERVICES, FROM THE CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS) ITEM 15G

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, Section 10299 of the Public Contract Code stipulates that the Director [of the Department of General Services (DGS)] may consolidate the needs of multiple state agencies for information technology, goods, and services, and, pursuant to the procedures established in Chapter 3 (commencing with Section 12100), establish contracts, master agreements, multiple award schedules (MAS), cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state's buying power, and

WHEREAS, Section 10299 of the Public Contract Code stipulates that the Director (DGS) may make the services of the department available, upon the pricing structure, terms, and conditions agreed upon, to any school district empowered to expend public funds. These school districts may, without further competitive bidding, utilize contracts, master agreements, multiple award schedules, cooperative agreements, or other types of agreements established by the department for use by school districts, and

WHEREAS, the Director has made available master agreements, multiple award schedules, cooperative agreements, and other types of agreements under the California Multiple Award Schedules (CMAS), and

WHEREAS, the San Dieguito Union High School District may purchase under CMAS per the pricing structure, terms, and conditions as the State of California; and

WHEREAS, the San Dieguito Union High School Board of Trustees has determined it to be in the best interests of the District to utilize CMAS, and

NOW THEREFORE IT IS RESOLVED, ORDERED AND DECLARED that the purchase of information technology, goods, and services such as, but not limited to flooring products and services, office supplies, information technology solutions, and furniture, utilizing the pricing structure, terms, and conditions established by the DGS under CMAS, is hereby authorized and approved as specified by the DGS CMAS award documents.

BE IT FURTHER RESOLVED, ORDERED AND DECLARED that Christina M. Bennett or Eric R. Dill is hereby authorized to execute any necessary contract documents with companies awarded CMAS contracts by the DGS.

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union High School District of San Diego, California, this day ____ of May, 2011, by the following vote:

AYES:

ADVISORY VOTES:

NOES:

ABSENT:

San Dieguito Union High School District

ITEM 15H

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: ADOPTION OF RESOLUTION TERMINATING
THE PREPAYMENT REVOLVING CASH
FUND

EXECUTIVE SUMMARY

The Purchasing Department no longer has a need for the Instant Money Checking Account. With the addition of the Purchasing Card (Pcard) Program and optional use of the Revolving Cash Fund, the department has not issued an Instant Money Check since December of 2010. It costs the District approximately \$20.00 per month to keep the account open and the Purchasing & Finance department's human resources to keep the account reconciled could be better used elsewhere within their respective departments.

RECOMMENDATION:

It is recommended that the Board adopt the Resolution Terminating the Prepayment Revolving Cash Fund (Instant Money), as shown in the attached supplement.

RESOLUTION TERMINATING THE PREPAYMENT REVOLVING CASH FUND ITEM 15H
(Education Code Section 42820)

**San Dieguito Union High School District
San Diego County**

ON MOTION of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the Prepayment Revolving Cash Fund established by the Governing Board of the District in accordance with Education Code Section 42820 on September 12, 1974 in the current amount of Five Thousand Dollars (\$5,000) is no longer needed;

NOW THEREFORE BE IT RESOLVED by the Governing Board of the District that the Prepayment Revolving Cash Fund established by resolution on September 12, 1974 be terminated and discontinued.

PASSED AND ADOPTED by the Governing Board on May 19, 2011, by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
) ss.
COUNTY OF SAN DIEGO)

I, Ken Noah, Secretary to the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Governing Board at a regularly called and conducted meeting held on said date.

WITNESS my hand this _____ day of _____, 2011.

Secretary to the Governing Board

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money (None Submitted)
- c) Membership Listing (None Submitted)

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money (none submitted), and c) Membership Listing (none submitted).

FUNDING SOURCE:

Not applicable

js
Attachments

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 04/22/11 THRU 05/09/11

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
212270	04/22/11	03	HOME DEPOT	013	MATERIALS AND SUPPLI	\$100.00
212271	04/22/11	03	PURCHASE ORDER	013	MATERIALS AND SUPPLI	\$400.00
212275	04/25/11	03	TEACHER'S DISCOVERY	004	MATERIALS AND SUPPLI	\$265.23
212276	04/25/11	03	LEARNING RESOURCES I	004	MATERIALS AND SUPPLI	\$28.69
212277	04/25/11	03	GOPHER SPORT	008	MATERIALS AND SUPPLI	\$163.04
212278	04/25/11	03	MERIWETHER PUBLISHIN	008	MATERIALS AND SUPPLI	\$164.60
212279	04/25/11	03	STAPLES ADVANTAGE	008	MATERIALS AND SUPPLI	\$38.86
212282	04/25/11	03	ONE STOP TONER AND I	004	MATERIALS AND SUPPLI	\$135.90
212283	04/25/11	03	ELLOISE BENNETT CONS	024	PROF/CONSULT./OPER E	\$13,900.00
212284	04/25/11	03	JACKDAW PUBLICATIONS	004	MATERIALS AND SUPPLI	\$124.01
212285	04/25/11	03	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLI	\$15.26
212286	04/25/11	03	LIBRARY VIDEO COMPAN	004	MATERIALS AND SUPPLI	\$39.52
212287	04/26/11	03	FREDRICKS ELECTRIC I	025	REPAIRS BY VENDORS	\$2,576.00
212288	04/26/11	06	AUTISM SPECTRUM	030	OTHER CONTR-N.P.A.	\$25,663.63
212289	04/26/11	03	DELL COMPUTER CORPOR	035	TECHNOLOGY EQUIPMENT	\$30,621.83
212290	04/26/11	03	ONE STOP TONER AND I	024	MATERIALS AND SUPPLI	\$265.31
212291	04/26/11	03	DELL COMPUTER CORPOR	035	A/V CONTRACT	\$18,888.48
212292	04/26/11	03	DELL COMPUTER CORPOR	035	TECHNOLOGY EQUIPMENT	\$39,368.42
212293	04/26/11	03	ONE STOP TONER AND I	006	MATERIALS AND SUPPLI	\$59.80
212294	04/26/11	03	DELL COMPUTER CORPOR	035	TECHNOLOGY EQUIPMENT	\$11,415.43
212295	04/26/11	03	DELL COMPUTER CORPOR	035	TECHNOLOGY EQUIPMENT	\$52,309.67
212296	04/26/11	06	DON JOHNSTON CO	030	A/V CONTRACT	\$2,022.69
212297	04/26/11	06	AMES, CHRISTOPHER AN	030	MEDIATION SETTLEMENT	\$3,360.00
212298	04/26/11	03	SAN DIEGUITO UHSD CA	036	MATERIALS AND SUPPLI	\$367.03
212299	04/26/11	03	STAPLES ADVANTAGE	014	MATERIALS AND SUPPLI	\$33.60
212300	04/26/11	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$45.35
212301	04/26/11	03	COSTCO CARLSBAD	014	PRINTING	\$107.54
212302	04/27/11	03	JOSTENS, INC.	005	MATERIALS AND SUPPLI	\$500.00
212303	04/27/11	03	LUCK'S MUSIC LIBRARY	014	MATERIALS AND SUPPLI	\$400.00
212304	04/27/11	06	LICHTIG, KAREN	030	OTHER SERV.& OPER.EX	\$1,000.00
212305	04/27/11	03	XEROX CORPORATION	005	DUPLICATING SUPPLIES	\$540.00
212306	04/27/11	03	DATEL SYSTEMS INC	035	CONSULTANTS-COMPUTER	\$5,500.00
212307	04/27/11	03	DATEL SYSTEMS INC	035	CONSULTANTS-COMPUTER	\$3,200.00
212308	04/27/11	03	IPARADIGMS LLC	035	A/V CONTRACT	\$912.00
212309	04/27/11	03	WORLD BOOK INC.	035	A/V CONTRACT	\$6,064.00
212310	04/27/11	03	STATSEEKER PTY LTD	035	A/V CONTRACT	\$5,000.00
212311	04/27/11	03	POWER SYSTEMS INC	014	MATERIALS AND SUPPLI	\$237.38
212312	04/27/11	03	GOPHER SPORT	014	MATERIALS AND SUPPLI	\$2,083.78
212313	04/27/11	03	AREY JONES EDUCATION	035	MAT/SUP/EQUIP TECHNO	\$12,614.12
212314	04/27/11	03	WEST COAST TECHNOLOG	035	REPAIRS BY VENDORS	\$3,165.00
212315	04/27/11	03	SAN DIEGO STAGE/LIGH	005	MATERIALS AND SUPPLI	\$1,440.69
212316	04/27/11	03	EN POINTE TECHNOLOGI	035	A/V CONTRACT	\$612.80
212317	04/27/11	03	APEXSQL LLC	035	A/V CONTRACT	\$600.00
212318	04/27/11	03	CENGAGE LEARNING	005	MATERIALS AND SUPPLI	\$1,704.77
212319	04/27/11	03	ACCUVANT, INC.	035	MAT/SUP/EQUIP TECHNO	\$24,865.00
212320	04/27/11	03	AREY JONES EDUCATION	035	MAT/SUP/EQUIP TECHNO	\$4,719.42
212321	04/27/11	03	LIGHTSPEED SYSTEMS,	035	A/V CONTRACT	\$14,000.00
212322	04/27/11	06	ROMAN'S TRUCK BODY &	028	REPAIRS BY VENDORS	\$4,325.63
212323	04/27/11	06	SAN DIEGO CO AIR POL	028	FEES - ADMISSIONS, T	\$176.00
212324	04/27/11	06	VANTAGE LEARNING, L	035	PROF/CONSULT./OPER E	\$300.00
212325	04/27/11	03	RASIX COMPUTER CENTE	014	MATERIALS AND SUPPLI	\$381.80
212326	04/27/11	03	RASIX COMPUTER CENTE	014	MATERIALS AND SUPPLI	\$131.75
212327	04/27/11	03	RASIX COMPUTER CENTE	014	MATERIALS AND SUPPLI	\$135.94
212328	04/27/11	03	RASIX COMPUTER CENTE	014	MATERIALS AND SUPPLI	\$199.45
212329	04/27/11	03	RASIX COMPUTER CENTE	005	MATERIALS AND SUPPLI	\$118.15

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 04/22/11 THRU 05/09/11

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ITEM 15I

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
212330	04/27/11	03	RASIX COMPUTER CENTE	005	MATERIALS AND SUPPLI	\$702.71
212331	04/27/11	03	HYPHENET, INC.	035	SOFTWARE/DP SUPPLIES	\$741.70
212332	04/27/11	03	HYPHENET, INC.	035	MATERIALS AND SUPPLI	\$278.39
212333	04/27/11	06	SOUTHCOAST MOBILE WA	028	REPAIRS BY VENDORS	\$185.00
212334	04/27/11	03	WOODWIND & BRASSWIND	012	MATERIALS AND SUPPLI	\$587.25
212335	04/27/11	03	SAN DIEGO POLICE DEP	005	OTHER SERV.& OPER.EX	\$768.00
212336	04/28/11	03	EN POINTE TECHNOLOGI	035	MAT/SUP/EQUIP TECHNO	\$3,765.47
212337	04/28/11	03	SPECTORSOFT CORPORAT	035	A/V CONTRACT	\$399.75
212338	04/28/11	03	FOLLETT EDUCATIONAL	005	MATERIALS AND SUPPLI	\$263.84
212339	04/28/11	03	B&H PHOTO-VIDEO-PRO	012	MATERIALS AND SUPPLI	\$1,072.50
212341	04/28/11	03	LIGHTNING TECHNOLOGY	035	TECHNOLOGY EQUIPMENT	\$62,810.44
212342	04/28/11	03	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$2,724.00
212343	04/29/11	67-30	HEALY, SUSAN	037	OTHER INSURANCE	\$630.74
212344	04/29/11	03	APPERSON EDUCATION P	004	MATERIALS AND SUPPLI	\$58.67
212345	04/29/11	03	APPERSON EDUCATION P	012	MATERIALS AND SUPPLI	\$160.97
212346	04/29/11	03	COSTCO CARLSBAD	008	MATERIALS AND SUPPLI	\$200.00
212347	04/29/11	03	APPERSON EDUCATION P	005	MATERIALS AND SUPPLI	\$263.51
212348	04/29/11	03	APPERSON EDUCATION P	005	MATERIALS AND SUPPLI	\$1,744.99
212350	04/29/11	03	AMAZON.COM	004	MATERIALS AND SUPPLI	\$137.26
212352	04/29/11	03	DUNN EDWARDS CORP	025	REPAIRS BY VENDORS	\$109.19
212353	04/29/11	03	FEDEX OFFICE	010	PRINTING	\$2,450.00
212354	04/29/11	03	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLI	\$23.27
212355	04/29/11	03	APPERSON EDUCATION P	014	MATERIALS AND SUPPLI	\$35.10
212356	04/29/11	03	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$48.93
212357	04/29/11	03	SOUTHWEST SCHOOL/OFF	010	MATERIALS AND SUPPLI	\$68.30
212358	04/29/11	03	PEARSON ASSESSMENT &	030	LIC/SOFTWARE	\$707.93
212359	04/29/11	06	PEARSON & AGS ASSESS	030	MATERIALS AND SUPPLI	\$796.25
212360	04/29/11	03	APPLE COMPUTER INC	035	MAT/SUP/EQUIP TECHNO	\$10,573.10
212361	04/29/11	03	LIGHTNING TECHNOLOGY	035	TECHNOLOGY EQUIPMENT	\$5,435.33
212362	04/29/11	03	MISSION FEDERAL CRED	012	MATERIALS AND SUPPLI	\$71.78
212363	05/02/11	06	STAPLES ADVANTAGE	005	MATERIALS AND SUPPLI	\$73.47
212364	05/02/11	03	AMAZON.COM	003	MATERIALS AND SUPPLI	\$66.30
212365	05/02/11	03	COLLEGE BOARD - AP	024	MATERIALS AND SUPPLI	\$50.00
212366	05/02/11	06	CUMMINS CAL PACIFIC	028	MATERIALS-REPAIRS	\$59.85
212367	05/02/11	03	GOPHER SPORT	005	MATERIALS AND SUPPLI	\$451.92
212368	05/02/11	03	BLICK, DICK (DICK BL	005	MATERIALS AND SUPPLI	\$600.09
212369	05/02/11	03	BLICK, DICK (DICK BL	005	MATERIALS AND SUPPLI	\$291.06
212370	05/02/11	03	BLICK, DICK (DICK BL	005	MATERIALS AND SUPPLI	\$885.61
212371	05/02/11	03	BLICK, DICK (DICK BL	005	MATERIALS AND SUPPLI	\$228.59
212372	05/02/11	03	BLICK, DICK (DICK BL	014	MATERIALS AND SUPPLI	\$2,605.10
212373	05/02/11	06	WESTBURG, REID AND/O	030	MEDIATION SETTLEMENT	\$17,500.00
212374	05/02/11	03	PAXTON/PATTERSON	008	MATERIALS AND SUPPLI	\$189.09
212375	05/02/11	03	TERRA OFFICE SOLUTIO	008	OTHER SERV.& OPER.EX	\$85.00
212376	05/02/11	06	NASCO MODESTO	005	MATERIALS AND SUPPLI	\$333.30
212377	05/03/11	03	STAPLES ADVANTAGE	014	MATERIALS AND SUPPLI	\$44.39
212378	05/03/11	03	STAPLES ADVANTAGE	014	MATERIALS AND SUPPLI	\$324.42
212379	05/03/11	03	NASCO MODESTO	005	MATERIALS AND SUPPLI	\$75.56
212380	05/03/11	03	SOUTHWEST SCHOOL/OFF	005	MATERIALS AND SUPPLI	\$68.30
212381	05/03/11	03	NASCO MODESTO	005	MATERIALS AND SUPPLI	\$116.44
212382	05/03/11	06	SEHI-PROCOMP COMPUTE	020	OFFICE SUPPLIES	\$184.44
212383	05/03/11	03	STAPLES ADVANTAGE	014	MATERIALS AND SUPPLI	\$314.29
212384	05/03/11	03	ADA BADMINTON & TENN	005	MATERIALS AND SUPPLI	\$392.80
212386	05/03/11	06	AMAZON.COM	030	MATERIALS AND SUPPLI	\$47.85
212387	05/03/11	03	STAPLES ADVANTAGE	014	MATERIALS AND SUPPLI	\$86.74
212388	05/03/11	06	AMAZON.COM	024	MATERIALS AND SUPPLI	\$224.68

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 04/22/11 THRU 05/09/11

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
212389	05/03/11	03	NICK RAIL MUSIC	012	NON CAPITALIZED EQUI	\$5,197.16
212390	05/03/11	06	INSPIRATION SOFTWARE	030	A/V CONTRACT	\$201.31
212391	05/03/11	03	B&H PHOTO-VIDEO-PRO	036	OFFICE SUPPLIES	\$277.10
212392	05/03/11	03	AREY JONES EDUCATION	014	MAT/SUP/EQUIP TECHNO	\$6,402.19
212393	05/04/11	06	STAPLES STORES	020	MATERIALS AND SUPPLI	\$217.48
212394	05/04/11	06	RENAISSANCE LEARNING	030	MATERIALS AND SUPPLI	\$1,588.33
212395	05/04/11	06	ONE STOP TONER AND I	020	OFFICE SUPPLIES	\$130.47
212396	05/04/11	03	AMAZON.COM	005	SOFTWARE/DP SUPPLIES	\$683.99
212397	05/04/11	06	AREVALO, EDWARD AND/	030	OTHER SERV.& OPER.EX	\$1,000.00
212398	05/04/11	03	B&H PHOTO-VIDEO-PRO	005	MATERIALS AND SUPPLI	\$604.43
212399	05/04/11	03	ARENSEN OFFICE FURNI	014	MATERIALS AND SUPPLI	\$153.90
212400	05/04/11	03	FLINN SCIENTIFIC INC	005	MATERIALS AND SUPPLI	\$1,349.94
212402	05/04/11	06	SMARTDRAW SOFTWARE,	030	LIC/SOFTWARE	\$129.36
212403	05/04/11	06	AREY JONES EDUCATION	030	MAT/SUP/EQUIP TECHNO	\$4,603.80
212404	05/05/11	03	AMAZON.COM	003	MATERIALS AND SUPPLI	\$129.69
212405	05/05/11	06	HOME DEPOT	014	MATERIALS AND SUPPLI	\$65.18
212406	05/05/11	25-19	DAKOTA CONSTRUCTION	025	IMPROVEMENT	\$9,587.53
212407	05/05/11	03	FULL COMPASS	014	MATERIALS AND SUPPLI	\$271.88
212408	05/05/11	03	FULL COMPASS	014	MATERIALS AND SUPPLI	\$456.64
212409	05/05/11	03	FULL COMPASS	014	NON CAPITALIZED EQUI	\$554.63
212410	05/05/11	03	S M S OPTICAL COMPAN	012	NON CAPITALIZED EQUI	\$825.83
212411	05/05/11	03	NICK RAIL MUSIC	012	NON CAPITALIZED EQUI	\$1,076.63
212412	05/05/11	06	RJ COOPER & ASSOCIAT	030	MATERIALS AND SUPPLI	\$352.69
212413	05/05/11	06	OTTER PRODUCTS LLC	030	MATERIALS AND SUPPLI	\$86.89
212414	05/05/11	03	L B CONCRETE	025	REPAIRS BY VENDORS	\$825.00
212415	05/05/11	03	CABLE PIPE LEAK DETE	025	REPAIRS BY VENDORS	\$330.00
212416	05/05/11	03	FULL COMPASS	014	MATERIALS AND SUPPLI	\$228.38
212417	05/05/11	03	S B C DATACOMM INC	035	REPAIRS BY VENDORS	\$20,385.95
212419	05/06/11	03	MALELO AND COMPANY	005	MATERIALS AND SUPPLI	\$439.20
212420	05/06/11	06	SNAP ON TOOLS CORPOR	028	NON CAPITALIZED EQUI	\$2,980.28
212421	05/06/11	06	DION INTERNATIONAL	028	REPAIRS BY VENDORS	\$6,400.53
212422	05/09/11	03	DELL COMPUTER CORPOR	035	SOFTWARE/DP SUPPLIES	\$2,497.77
212423	05/09/11	03	DELL COMPUTER CORPOR	005	MAT/SUP/EQUIP TECHNO	\$19,131.75
212424	05/09/11	06	UNITED HEALTH SUPPLI	005	MATERIALS AND SUPPLI	\$105.81
212425	05/09/11	06	APPLE COMPUTER INC	030	MATERIALS AND SUPPLI	\$626.40
212426	05/09/11	03	AMAZON.COM	014	MATERIALS AND SUPPLI	\$279.48
212427	05/09/11	06	STAPLES ADVANTAGE	028	OFFICE SUPPLIES	\$378.00
212428	05/09/11	03	NYSTROM	014	NON CAPITALIZED EQUI	\$1,442.81
212429	05/09/11	03	SOUTHWEST SCHOOL/OFF	014	MATERIALS AND SUPPLI	\$159.80
212430	05/09/11	03	APPLE COMPUTER INC	035	MAT/SUP/EQUIP TECHNO	\$2,615.52
710047	05/02/11	03	AFFORDABLE PRINTER C	035	REPAIRS BY VENDORS	\$129.86
REPORT TOTAL						\$515,424.82

ITEM 15I

INSTANT MONEY REPORT FOR THE PERIOD 04/22/11 THROUGH 05/09/11

Check #	Vendor	Amount
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No checks this period

	Total	<u>0</u>
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ITEM 15I

Individual Membership Listings
For the Period of April 22, 2011 through May 9, 2011

<u>Staff Member</u> <u>Name</u>	<u>Organization Name</u>	<u>Amount</u>
None to report		

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 5, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Delores Perley, Director of Financial Services
Eric R. Dill, Assoc. Supt., Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: ADOPTION OF THE 2010-11 SPRING
REVISION DISTRICT BUDGET

EXECUTIVE SUMMARY

During the current fiscal year, the administration has taken a revised budget to the Board three times since the adoption in June. The Fall Revision, First Interim and Second Interim reports are required by state law; the Spring Revision is presented to update the Board on changes that have occurred since Second Interim and to project year-end General Fund revenue, expense, and ending balances. Although the Spring Revision includes the most recent data available, actual 2010-11 income and expenditure information will not be confirmed until the books are closed on the current fiscal year in September.

With respect to income, Property Tax estimates have continued to decline throughout the year. Federal revenue reflects an increase for the final allocation of the American Recovery and Reinvestment Act (ARRA). State revenue is up due to the addition of the Tobacco Use and Prevention Education (TUPE) grant. Local revenue has increased from donations, facility rental revenue, and additional Special Education Apportionment. Expenditures have increased primarily due to an increase in coaching stipends for post-season as well as expenses arising from donations, ARRA funding, and the TUPE Grant.

The Estimated Unspent amount of \$845,244 is based on actual amounts that have been set aside to be carried over into 2011-12 as well as a reserve in the Federal Jobs funding until the final allocations are released. While we expect to realize additional savings at year-end from unspent balances in both unrestricted and restricted funds, it is difficult to estimate at this time as we have been actively lowering unrestricted budgets throughout the year when anticipated expenditures have fallen below budgeted amounts.

The projected ending balance has improved due to the unrestricted general fund savings achieved in transferring costs to the additional ARRA funding.

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Detailed information for income and expenditures can be found on the following pages. Final 2010-11 income and expenditures will be reported to the Board in September when the books are closed.

RECOMMENDATION:

It is recommended that the Board adopt the 2010-11 Spring Revision District Budget, as shown in the attached supplement.

FUNDING SOURCE: **General Fund / 03-00 & 06-00**

General Fund Revenue & Expenditures - 2010-2011 Spring Revision

ITEM 16

	2010-11 Second Interim			2010-11 Spring Revision			Change
	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
PROJECTED INCOME							
Revenue Limit / Property Tax	76,451,958	1,572,181	78,024,139	75,976,104	1,572,181	77,548,285	(475,854)
Federal Income	718,233	5,998,712	6,716,945	727,343	6,631,404	7,358,747	641,802
Other State Income	3,044,729	1,459,255	4,504,736	3,053,226	1,685,501	4,738,727	233,991
Local Income	2,063,918	5,694,951	7,758,869	2,330,260	5,728,149	8,058,409	299,540
Transfers	458,573	67,200	525,773	458,573	67,200	525,773	0
Encroachment	(10,981,113)	10,981,113	0	(10,945,927)	10,945,927	0	0
TOTAL PROJECTED INCOME	71,756,298	25,773,412	97,530,462	71,599,579	26,630,362	98,229,941	699,479
PROJECTED EXPENDITURES							
Certificated Salaries	39,915,231	8,835,260	48,750,491	39,206,121	9,581,236	48,787,357	36,866
Classified Salaries	9,967,039	5,901,682	15,868,721	10,083,639	5,901,682	15,985,321	116,600
Benefits	14,250,616	4,704,022	18,954,638	14,172,662	4,646,238	18,818,900	(135,738)
Books & Supplies	3,306,513	2,508,032	5,814,545	3,447,064	2,590,660	6,037,724	223,179
Services & Operating Expenses	7,056,854	3,698,481	10,755,335	7,108,209	3,746,578	10,854,787	99,452
Capital Outlay	126,319	83,920	210,239	126,319	83,920	210,239	0
Other Outgo	1,149,539	385,110	1,534,649	1,136,612	423,037	1,559,649	25,000
Categorical	0	0	0	0	0	0	0
TOTAL PROJECTED EXPENDITURES	75,772,111	26,116,507	101,888,618	75,280,626	26,973,351	102,253,977	365,359
Estimated Unspent	0	0	0	0	0	0	0
Expenditures (over/under) Revenue	(4,015,813)	(343,095)	(4,358,908)	(3,681,047)	(342,989)	(4,024,036)	334,872
FUND BALANCE, RESERVES:							
Beginning Balance - July 1	16,167,695	359,476	16,527,171	16,167,695	359,476	16,527,171	0
Audit Adjustment	0	0	0			0	0
Adjusted Beginning Balance	16,167,695	359,476	16,527,171	16,167,695	359,476	16,527,171	0
Projected Ending Balance - June 30	12,151,882	16,381	12,168,263	12,486,648	16,487	12,503,135	334,872
COMPONENTS OF THE ENDING BALANCE:							
Revolving Cash Fund 9130	50,000		50,000	50,000		50,000	0
Stores Inventory 9320	1,144		1,144	1,144		1,144	0
Recommended Min Reserve (4.5%)	4,584,988		4,584,988	4,601,429		4,601,429	16,441
Basic Aid Reserve (3.0%)	3,056,659		3,056,659	3,067,619		3,067,619	10,961
Mental Health Services Reserve	0		0	0		0	0
Other Commitments	275,000		275,000	275,000		275,000	0
Reserve for categorical programs	0	16,381	16,381	0	16,487	16,487	106
Total Components	7,967,790	16,381	7,984,171	7,995,192	16,487	8,011,679	27,508
RESERVE FOR ECONOMIC UNCERTAINTIES	4,184,092	0	4,184,092	4,491,456	0	4,491,456	307,364
	4.11%	0.00%	4.11%	4.39%	0.00%	4.39%	0.29%

REVENUE LIMIT SOURCES

Object	Resource	2010-11 Second Interim			2010-11 Spring Revision			Change
		UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8011	STATE AID	(38,534)		(38,534)	(38,534)		(38,534)	0
8021	HOMEOWNERS' EXEMPTION	764,128		764,128	764,117		764,117	(11)
8041	SECURED TAXES	73,278,194		73,278,194	72,794,680		72,794,680	(483,514)
8042	UNSECURED TAXES	2,699,407		2,699,407	2,692,203		2,692,203	(7,204)
8043	PRIOR YEAR TAXES	(16,865)		(16,865)	(1,990)		(1,990)	14,875
8044	SUPPLEMENTAL TAXES	0		0	0		0	0
8045	ED REV AUGMENT FUNDS(ERAF)	0		0	0		0	0
8046	SUPPL ED REV AUGMENT FUNDS(SERAF)	961,979		961,979	961,979		961,979	0
8047	COMMUNITY REDEVELOPMENT FUNDS	11,675		11,675	11,675		11,675	0
8082	OTHER TAXES	500		500	500		500	0
8089	50% RECAPTURE, OTHER TAXES	(250)		(250)	(250)		(250)	0
8091	SPECIAL ED ADA	(1,200,000)	1,200,000	0	(1,200,000)	1,200,000	0	0
8092	PERS REDUCTION TRANSFER	0		0	0		0	0
8096	XFER TO CHT SCH INLIEU PROP TX	(8,276)		(8,276)	(8,276)	0	(8,276)	0
8097	SPECIAL ED EXCESS TAX		372,181	372,181		372,181	372,181	0
	TOTAL-REVENUE LIMIT SOURCES	76,451,958	1,572,181	78,024,139	75,976,104	1,572,181	77,548,285	(475,854)

ITEM 16

FEDERAL INCOME

Object	Resource		2010-11 Second Interim			2010-11 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8290 006	0000 012		718,233		718,233	718,233		718,233	0
8290-000	0000-024		0		0	9,110		9,110	0
8290 000	3010 000			541,183	541,183		541,183	541,183	0
8290 001	3010 000	D		61,931	61,931		61,931	61,931	0
8290 002	3010 000	P		99,517	99,517		99,517	99,517	0
8290 000	3011 000			0	0		0	0	0
8290 001	3011 000	D		1,113	1,113		1,113	1,113	0
8290 002	3011 000	P		110,118	110,118		110,118	110,118	0
8290 000	3200 000			0	0		643,684	643,684	643,684
8290 000	3205 000			2,413,491	2,413,491		2,413,491	2,413,491	0
8181 000	3310 000			1,806,127	1,806,127		1,795,135	1,795,135	(10,992)
8181 000	3311 000			103,487	103,487		103,487	103,487	0
8181 002	3313 000	P		116,965	116,965		116,965	116,965	0
8181 002	3314 000	P		57,720	57,720		57,720	57,720	0
8290 000	3410 000			196,416	196,416		196,416	196,416	0
8290 000	3550 001			89,542	89,542		89,542	89,542	0
8290 000	3550 002			6,711	6,711		6,711	6,711	0
8290 000	4035 000			224,668	224,668		224,668	224,668	0
8290 002	4035 000	P		12,072	12,072		12,072	12,072	0
8290 002	4036 000	P		1,962	1,962		1,962	1,962	0
8290 000	4045 000			4,292	4,292		4,292	4,292	0
8290 002	4045 000			4,434	4,434		4,434	4,434	0
8290 000	4047-000	D		9,969	9,969		9,969	9,969	0
8290 001	4110 000	D		126	126		126	126	0
8290 002	4110 000	P		64	64		64	64	0
8290 000	4201 000			41,475	41,475		41,475	41,475	0
8290 001	4201 000	D		0	0		0	0	0
8290 002	4201 000	P		24,477	24,477		24,477	24,477	0
8290 000	4203 000			69,372	69,372		69,372	69,372	0
8290 002	4203 000	P		1,480	1,480		1,480	1,480	0
			718,233	5,998,712	6,716,945	727,343	6,631,404	7,358,747	641,802

P PRIOR YEAR
D DEFERRED

OTHER STATE INCOME

Object	Resource	09-10 FLEX RES/ CODE		2010-11 Second Interim			2010-11 Spring Revision			ITEM 16 Change
				UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8590 000	0000 000		SUMMER SCHOOL/HOURLY PROGRAMS	0		0	0		0	
8590 007	0000 000		ROP TIER III	217,054		217,054	217,054		0	
8590 006	0000 012		CA SOLAR INITIATIVE REBATE	388,364		388,364	388,364		0	
8590 000	0000 024		AP FEE REIMB PROG			0	0		0	
8550 000	0425 000		MANDATED COST REIMBURSEMENT	425,389		425,389	433,886		8,497	
8590 000	0426 000		SPED MANDATED COST BUYOUT (10/11 - 10 of 10y)	43,260		43,260	43,260		0	
8590 000	0800 000		CATEGORICAL FLEXIBILITY	632,994		632,994	632,994		0	
8560 000	1100 000		LOTTERY	1,320,000		1,320,000	1,320,000		0	
8560-002	1100 000		LOTTERY	17,668		17,668	17,668		0	
8590 000	6286 000		ENGLISH LANGUAGE LEARNER		0	0	0		0	
8560 000	6300 000		LOTTERY INSTRUCTIONAL MATERIALS		156,000	156,000	156,000		0	
8560 002	6300 000	P	LOTTERY INSTRUCTIONAL MATERIALS		12,020	12,020	12,020		0	
8590 002	6378 000		CAL HEALTH SCIENCE CAP BLDG PRJ		3,905	3,905	3,905		0	
8590 000	6378-000	P	CAL HEALTH SCIENCE CAP BLDG PRJ		0	0	0		0	
8590 000	6405 000	0921 000	SCHOOL SAFETY & VIOLENCE PREVENTION		0	0	0		0	
8590 000	6500 000		SPECIAL ED CAHSEE		0	0	0		0	
8590 000	6500 000		SPECIAL EDUCATION		62,780	62,780	62,887		107	
8590 000	6520 000		SPED PROJ WORKABILITY		292,190	292,190	292,190		0	
8590 000	6530 000		SPED LOW INCIDENCE		1,521	1,521	1,521		0	
8590 000	6535 000		SPED PERSONNEL STAFF DEV		4,372	4,372	4,372		0	
8590 001	6660 000	D	TUPE/TOBACCO USE PREVENTION ED.		2,532	2,532	2,532		0	
8590 001	6670 005	D	TUPE 9-12 STOP IV		752	752	752		0	
8590 002	6670 005	P	TUPE 9-12 STOP IV		1,064	1,064	1,064		0	
8590 000	6690-000	D	TUPE 6-12 GRANT		752	752	224,152		223,400	
8590 000	6760 000	0922 000	ARTS & MUSIC BLOCK GRANT		0	0	0		0	
8590 000	7080 000	0924 000	SUPPLEMENTAL SCHOOL COUNSELING PGRM		0	0	0		0	
8311 000	7090-000		ECONOMIC IMPACT AID		381,848	381,848	381,848		0	
8311 000	7140 000	0926 000	GIFTED AND TALENTED (GATE)		0	0	0		0	
8590 000	7156 000	0927 000	INSTRUCTIONAL MATERIAL BLOCK GRANT - AB1781		0	0	0		0	
8311 000	7230 000		TRANSPORTATION - Home to School		481,086	481,086	482,856		1,770	
8311 000	7240 000		TRANSPORTATION-Special Education		59,185	59,185	59,402		217	
			TOTAL OTHER STATE REVENUE	3,044,729	1,460,007	4,504,736	3,053,226	1,685,501	4,738,727	233,991

D	DEFERRED
P	PRIOR YEAR

LOCAL INCOME

ITEM 16

Object	Resource		2010-11 Second Interim			2010-11 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8689 050	0000 300	TRANSP FEES-ATHL-TP	115,000		115,000	115,000		115,000	0
8689 100	0000 300	TRANSP FEES-ATHL-LCC	135,000		135,000	135,000		135,000	0
8689 130	0000 300	TRANSP FEES-ATHL-SDA	50,000		50,000	50,000		50,000	0
8689 140	0000 300	TRANSP FEES-ATHL-CCA	31,200		31,200	31,200		31,200	0
8650 XXX	0000 634/5	M & O FIELD USE	159,618		159,618	169,924		169,924	10,306
8699 000	0100 030	22ND AGR DIST NON COOP	84,610		84,610	84,610		84,610	0
8677 004	0100 038	INT/AGY PRIVATE CONTRACTOR	70,000		70,000	70,000		70,000	0
8689 001	0100 039	OTHER PARKING FINES FEES	10,000		10,000	10,000		10,000	0
8660 XXX	0100 040	INTEREST	480,000		480,000	480,000		480,000	0
8631 000	0100 046	SALE OF EQUIPMENT & SUPPLIES	13,894		13,894	13,894		13,894	0
8631 001	0100 046	SALE OF EQUIPMENT & SUPPLIES	10,200		10,200	10,200		10,200	0
8689 014	0100 047	STUDENT PARKING FEES-CCA	15,000		15,000	15,000		15,000	0
8689 010	0100 048	STUDENT PARKING FEES-LCC	24,000		24,000	24,000		24,000	0
8689 013	0100 049	STUDENT PARKING FEES-SDA	13,000		13,000	13,000		13,000	0
8689 005	0100 050	STUDENT PARKING FEES-TP	29,000		29,000	29,446		29,446	446
8677 014	0100 051	ADMIN DEV FEES RSF/SB	1,500		1,500	1,500		1,500	0
8650 000	0100 XXX	LEASES AND RENTALS - SITE USE	177,999		177,999	189,484		189,484	11,485
8650 001	0100 302	BLDG/FIELD USE DIST WIDE	0		0	0		0	0
8792 000	6500 000	SPECIAL EDUCATION		3,620,658	3,620,658		3,653,750	3,653,750	33,092
8792 003	6500 000	NCCSE SURPLUS DISTRIBUTION		37,893	37,893		37,893	37,893	0
8677 010	6500 004	COASTAL LEARNING ACADEMY		75,000	75,000		75,000	75,000	0
8677 000	6500 007	SP ED, NCCSE		125,000	125,000		125,000	125,000	0
8675 001	7230 002	TRANSPORT.SERVICES PARENT PAY		530,000	530,000		530,000	530,000	0
8677 005	7230 009	INT/AG REV - OTHER TRANSP		8,000	8,000		8,000	8,000	0
8677 012	7230 009	I/A TRASPORTATION HTS		0	0		0	0	0
8677 012	7240 002	SP ED, TRANSPORTATION		20,000	20,000		20,000	20,000	0
8699 000	9010 009	SB70 CAREER DEV - 7TH/8TH GRADES		17,869	17,869		17,869	17,869	0
8677 000	9025 XXX	ROP COUNTY OFFICE		1,254,070	1,254,070		1,254,070	1,254,070	0
8699 XXX	XXXX XXX	OTHER LOCAL INCOME	643,897	6,461	650,358	888,002	6,567	894,569	244,211
		TOTAL LOCAL REVENUE	2,063,918	5,694,951	7,758,869	2,330,260	5,728,149	8,058,409	299,540
8919 019	0100 085	TRANSFER FROM CAP. FAC. 25-19	0		0	0		0	0
8919 011	6285 000	TRANSFER FROM AD ED 11-00 FLEXIBILITY TRANSFER	0		0	0		0	0
8919 015	7230 000	I/F TRANSFER IN FR TRANSP EQUIP	0	67,200	67,200	0	67,200	67,200	0
8919 016	0000 000	I/TRANSF SELF INS FD	458,573		458,573	458,573		458,573	0
		SUBTOTAL TRANSFERS	458,573	67,200	67,200	458,573	67,200	67,200	0
8980 000	0000 000	UNRESTRICTED CONTRIBUTIONS	(10,981,113)	0	(10,981,113)	(10,945,927)	0	(10,945,927)	35,186
8980 000	3550 003	DISTRICT MATCH - PERKINS	0	0	0	0	0	0	0
8980 000	6500 000	CONTRIBUTION TO SPEC. ED. FOR ENCROACHMENT	0	5,097,726	5,097,726	0	5,064,527	5,064,527	(33,199)
8980 000	6500 009	MENTAL HEALTH SERVICES	0	1,100,000	1,100,000	0	1,100,000	1,100,000	0
8980 000	6520 000	SPEC PROJ. WORKABILITY I LEA	0	0	0	0		0	0
8980 000	7230 000	CONTRIBUTION TO H-T-S TRANSPORTATION	0	45,398	45,398	0	43,628	43,628	(1,770)
8980 000	7240 000	CONTRIBUTION TO SP. ED. TRANSP. FOR ENCROACH.	0	2,523,820	2,523,820	0	2,523,603	2,523,603	(217)
8980 000	8150 000	CONTRIBUTION TO ROUTINE REPAIR FOR ENCROACH.	0	2,205,048	2,205,048	0	2,205,048	2,205,048	0
8980 000	9010 XXX	OTHER LOCAL INCOME	0	9,121	9,121	0	9,121	9,121	0
		SUBTOTAL ENCROACHMENT	(10,981,113)	10,981,113	0	(10,945,927)	10,945,927	0	0
		TOTAL TRANSFERS	(10,522,540)	11,048,313	67,200	(10,487,354)	11,013,127	67,200	0
		TOTAL ALL REVENUE W/O TEMP TRSFERS	71,756,298	25,774,164	97,071,889	71,599,579	26,630,362	97,771,368	699,479
		OTHER I/F TRANSFERS IN-TEMP			0			0	0
		TOTAL REVENUE WITH ALL TRANSFERS	71,756,298	25,774,164	97,071,889	71,599,579	26,630,362	97,771,368	699,479

CERTIFICATED SALARIES

ITEM 16

Object	Resource		2010-11 Second Interim			2010-11 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
1100 000		TEACHERS' SALARIES	32,427,805	8,106,373	40,534,178	32,291,110	8,248,588	40,539,698	5,520
1100 033		EL STIPEND	500,000	0	500,000	500,000	0	500,000	0
1200 000		PUPIL SUPPORT: LIBRARIANS GUIDANCE, WELFARE & ATTEND. PHYSICAL & MENTAL HEALTH	2,925,885	117,227	3,043,112	2,326,725	720,988	3,047,713	4,601
1300 000		SUPERVISORS, ADMIN: SUPERINTENDENTS ADMINISTRATORS	3,648,421	427,531	4,075,952	3,648,421	427,531	4,075,952	0
1900 000		OTHER CERTIFICATED	413,120	184,129	597,249	439,865	184,129	623,994	26,745
		TOTAL-OBJECT CODE 1000	39,915,231	8,835,260	48,750,491	39,206,121	9,581,236	48,787,357	36,866

CLASSIFIED SALARIES

Object	Resource		2010-11 Second Interim			2010-11 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
2100 000		INSTRUCTIONAL AIDES	689,000	1,845,266	2,534,266	779,000	1,845,266	2,624,266	90,000
2200 000		CLASSIFIED SUPPORT: MAINTENANCE & OPERATIONS INSTR. MEDIA / LIBRARY TRANSPORTATION	3,178,018	3,429,784	6,607,802	3,178,840	3,429,784	6,608,624	822
2300 000		SUPERVISORS AND ADMINISTRATORS' SALARIES	823,029	308,894	1,131,923	823,029	308,894	1,131,923	0
2400 000		CLERICAL & OFFICE PERSONNEL	4,936,854	291,846	5,228,700	4,937,374	291,846	5,229,220	520
2900 000		OTHER CLASSIFIED	340,138	25,892	366,030	365,396	25,892	391,288	25,258
		TOTAL-OBJECT CODE 2000	9,967,039	5,901,682	15,868,721	10,083,639	5,901,682	15,985,321	116,600

ITEM 16

EMPLOYEE BENEFITS

ITEM 16

Object	Resource		2010-11 Second Interim			2010-11 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
3100 000		STATE TEACHERS' RETIREMENT SYS	3,537,613	723,551	4,261,164	3,484,810	779,816	4,264,626	3,462
3200 000		PUBLIC EMPLOYEE RETIREMENT SYS	1,075,158	587,741	1,662,899	1,075,158	593,115	1,668,273	5,374
3311/2 000		SOCIAL SECURITY	662,490	372,112	1,034,602	662,546	375,013	1,037,559	2,957
3321/2 000		MEDICARE	713,380	208,430	921,810	706,612	208,513	915,125	(6,685)
3400 000		INC PROTCT+CERT DNTAL+LIFE	462,902	111,463	574,365	458,020	126,684	584,704	10,339
3500 000		UNEMPLOYMENT INSURANCE	361,498	106,336	467,834	357,611	111,608	469,219	1,385
3600 000		WORKERS' COMPENSATION	840,618	213,036	1,053,654	832,512	223,594	1,056,106	2,452
3700 000		RETIREE BENEFITS (H & W)	485,013	124,447	609,460	478,938	140,576	619,514	10,054
3800 000		PERS REDUCTION	0	0	0	0	0	0	0
3900 000		FLEX ACCOUNTS	6,111,944	2,256,906	8,368,850	6,116,455	2,087,319	8,203,774	(165,076)
		TOTAL-OBJECT CODE 3000	14,250,616	4,704,022	18,954,638	14,172,662	4,646,238	18,818,900	(135,738)

BOOKS AND SUPPLIES

ITEM 16

Object	Resource		2010-11 Second Interim			2010-11 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
4100 000		TEXTBOOKS (7-8 + 9-12)	335,000	0	335,000	335,000	0	335,000	0
4200 000		BOOKS OTHER THAN TEXTBOOKS	1,255	5,825	7,080	1,255	39,845	41,100	34,020
4300 000		MATERIALS & SUPPLIES LOTTERY INSTRUCTIONAL MTRLS SCIENCE LAB MATERIALS OTHER SUPPLIES PUPIL TRANSPORTATION SUPPLIES GIFTS & DONATIONS	2,464,995	1,560,805	4,025,800	2,593,498	1,572,435	4,165,933	140,133
4300 999		ESTIMATED UNSPENT	0	808,266	808,266	0	845,244	845,244	36,978
4400 000		NON-CAPITALIZED EQUIPMENT MAT/SUP/EQUIP TECH	505,263	133,136	638,399	517,311	133,136	650,447	12,048
		TOTAL-OBJECT CODE 4000	3,306,513	2,508,032	5,814,545	3,447,064	2,590,660	6,037,724	223,179

SERVICES AND OPERATING EXPENSES

Object	Resource		2010-11 Second Interim			2010-11 Spring Revision			ITEM 16 Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
5100 000		SUBAGREEMENT FOR SERVICES	210,000	695,000	905,000	210,314	695,000	905,314	314
5200 000		TRAVEL/CONFERENCES/INSERVICE TRNG	136,579	66,863	203,442	136,479	69,093	205,572	2,130
5300 000		DISTRICT DUES & MEMBERSHIP	46,350	3,450	49,800	46,170	3,450	49,620	(180)
5400 000		INSURANCE	555,000	0	555,000	555,000	0	555,000	0
5500 000		UTILITIES	2,335,172	2,500	2,337,672	2,335,172	2,500	2,337,672	0
5600 000		RENTALS, LEASES & REPAIRS	835,743	160,146	995,889	836,873	133,646	970,519	(25,370)
5700 000		INTER-PROGRAM SERVICES	384,615	(404,815)	(20,200)	384,615	(404,815)	(20,200)	0
5800 000		PROF./CONSULTING & OTHER SERVICES & OPERATING EXPENSES, INSTRUCTIONAL CONSULT. & LECT.	2,207,795	3,143,067	5,350,862	2,257,986	3,209,764	5,467,750	116,888
5900 000		COMMUNICATIONS: VOICE, DATA & POSTAGE	345,600	32,270	377,870	345,600	37,940	383,540	5,670
		TOTAL-OBJECT CODE 5000	7,056,854	3,698,481	10,755,335	7,108,209	3,746,578	10,854,787	99,452

CAPITAL OUTLAY

Object	Resource		2010-11 Second Interim			2010-11 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
6100 000		SITES & IMPROVEMENT OF SITE	0	0	0	0	0	0	0
6200 000		IMPROVEMENT	0	0	0	0	0	0	0
6400 000		EQUIPMENT	15,668	7,000	22,668	15,668	7,000	22,668	0
6500 000		EQUIPMENT REPLACEMENT	110,651	76,920	187,571	110,651	76,920	187,571	0
		TOTAL-OBJECT CODE 6000	126,319	83,920	210,239	126,319	83,920	210,239	0

ITEM 16

OTHER OUTGO

Object	Resource		2010-11 Second Interim			2010-11 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
7130 000	XXXX-XXX	STATE SPECIAL SCHOOLS	10,000	0	10,000	10,000	0	10,000	0
7130 000	6500 001	STATE SPECIAL SCHOOLS	0	0	0	0	0	0	0
7142 000	6500 001	OTHER TUITION & SPEC. ED EXCESS COS	0	25,000	25,000	0	25,000	25,000	0
7142-002	6500-005	ADULT TRANSITION SH PROGRAM	0	30,000	30,000	0	30,000	30,000	0
7142 001	9010 002	SP. ED. EXCESS COST/CO OFC	0	9,121	9,121	0	9,121	9,121	0
7310 001	XXXX XXX	DIRECT SUPPORT/INDIRECT COSTS	(317,989)	317,989	0	(330,916)	330,916	0	0
7350 011	XXXX XXX	ADULT ED INDIRECT - FUND 11-00	(38,044)	0	(38,044)	(38,044)	0	(38,044)	0
7350 013	XXXX XXX	FOOD SERVICE INDIRECT FD 13-00	(135,651)	0	(135,651)	(135,651)	0	(135,651)	0
7438 000	XXXX XXX	SOLAR PROJ DEBT SVC INT	819,623		819,623	819,623	0	819,623	0
7439 000	XXXX XXX	SOLAR PROJ OTH DEBT SVC PRINC.	770,000		770,000	770,000	0	770,000	0
7615 014	8150 000	TRSF FROM GEN TO DEF. MAINT. FUND 14-00			0	0	0	0	0
7619 015	XXXX XXX	TRSF FROM GEN TO FUND 15-00	21,600	3,000	24,600	21,600	28,000	49,600	25,000
7619 030	0000 800	INTERFD-TRSF-TO DED. INS.	20,000		20,000	20,000	0	20,000	0
		TOTAL-OBJECT CODE 7000	1,149,539	385,110	1,534,649	1,136,612	423,037	1,559,649	25,000
		TOTAL-ALL EXPENDITURES	75,772,111	26,116,507	101,888,618	75,280,626	26,973,351	102,253,977	0
		GRAND TOTAL-ALL EXPENDITURES	75,772,111	26,116,507	101,888,618	75,280,626	26,973,351	102,253,977	0

San Dieguito Union High School District
Business Services Division
Finance Department

ITEM 16

2010-11
Spring Revision
Summary of Changes

Income:	<u>Second Interim</u>	<u>Spring Revision</u>	<u>Summary of Changes</u>		
Revenue Limit	78,024,139	77,548,285	(475,854)	*	<\$476K> J-29 Estimated Property Tax Adjustment
Federal	6,716,945	7,358,747	641,802	*	\$644K ARRA:SFSF
				*	
Other State	4,504,736	4,738,727	233,991	*	\$234K TUPE Grant
Local	7,758,869	8,058,409	299,540	*	\$200K Donations
				*	\$33K Special Ed Apportionment
				*	\$32K ASB Reimbursement
				*	\$11K Facilities Use
Transfers	525,773	525,773	0	*	
Encroachment	(10,981,113)	(10,945,927)	35,186	*	\$33K Special Ed Encroachment Decrease
Total	97,530,462	98,229,941	699,479		

San Dieguito Union High School District
Business Services Division
Finance Department

ITEM 16

2010-11
Spring Revision
Summary of Changes

Expenditures:

	<u>Second Interim</u>	<u>Spring Revision</u>	<u>Summary of Changes</u>	
Certificated Salaries	48,750,491	48,787,357	36,866	* 1.0 FTE * \$142K Education Jobs Fund * <\$75K> Instructional Hourly Salaries * <\$78K> Athletic Coaches Stipends - Certificated
Classified Salaries	15,868,721	15,985,321	116,600	* \$90K Athletic Coaches Stipends - Classified * \$21K ASB Hourly Salaries
Benefits	18,954,638	18,818,900	(135,738)	* <\$142K> Education Jobs Fund
Books & Supplies	5,814,545	6,037,724	223,179	* \$128K Donations * \$79K TUPE Grant
Services & Operating Expenses	10,755,335	10,854,787	99,452	* \$87K TUPE Grant
Capital Outlay	210,239	210,239	0	*
Other Outgo	1,534,649	1,559,649	25,000	* \$25K Fund 06 Transportation Transfer to Fund 15 Transportation Equipment Fund
Total	101,888,618	102,253,977	365,359	

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Terry King
Associate Superintendent/Human
Resources

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: **Layoff and/or Reductions of Hours
and/or Months of Classified
Employees/Positions for Fiscal Year
2011-2012**

EXECUTIVE SUMMARY

The San Dieguito Union High School District has been providing IEP-directed services to a student who requires the support of an interpreter team with skill in ASL at the level of AP classes. The student will graduate in June resulting in a lack of work for the two employees who have admirably served on the interpreting team with great dedication.

The District has informed the California School Employees Association, (CSEA), of this situation and is in the process of negotiating impacts and effects of the resulting layoff.

The purpose of this recommended Board action is to initiate the process of deleting the identified positions and ensuring implementation of all layoff rights for the affected incumbents.

RECOMMENDATION:

It is recommended that the Board of Trustees approve and adopt the attached resolution.

Attachment

**BOARD OF TRUSTEES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

Resolution Initiating
Layoff and/or Reduction in Hours

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, a reduction in the number of classified employees or the level of services to be provided thereby is required due to the lack of work and/or lack of funds within the District anticipated for the 2011-2012 school year; and

WHEREAS, applicable provisions of the Education Code, the Master Agreement between the Board of Trustees and the California School Employees Association and its Chapter 241, and the rules and regulations of the Personnel Commission of the San Dieguito Union High School District require notice to the employees that they may be laid off or reduced in assignment, as well as notification of their rights of displacement, if any, and reemployment rights; and

WHEREAS, the Board of Trustees desires that the Superintendent implement the layoffs and/or reductions in assignment consistent with these requirements;

NOW, THEREFORE, BE IT RESOLVED that this Board hereby initiates the layoffs and/or reductions in assignment of the following positions and the corresponding employees effective at the end of the day on the dates indicated below:

ITEM 1 EFFECTIVE July 06, 2011

ITEM 1

02 Interpreter for the Hearing Impaired-NIC, as follows:

02 positions eliminated 1.6250 FTE ST 02 employees

BE IT FURTHER RESOLVED that the Superintendent determine the order of layoff pursuant to Education Code Section 45308, and give all appropriate notices to affected employees pursuant to the applicable provisions of the Education Code, the Master Agreement between the Board of Trustees and the California School Employees Association and its Chapter 241, and the rules and regulations of the Personnel Commission of the San Dieguito Union High School District.

PASSED AND ADOPTED by the Board of Trustees of the San Dieguito Union High School District of San Diego County, California on the 19th day of May 2011 by the following vote:

Ayes: _____ Noes: _____

Absent: _____ Abstain: _____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Rick Schmitt
Associate Superintendent/Educational Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: Uniform Complaint Report,
October, 2010 – March, 2011.

EXECUTIVE SUMMARY

State law requires school districts to submit reports to the San Diego County Office of Education (SDCOE) and the district governing board on the number of complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and misassignments.

Attached is the report through March, 2011.

RECOMMENDATION:

Approval of the attached Uniform Complaint Report is recommended.

FUNDING SOURCE:

Not applicable.

SDCOE Uniform Complaint Quarterly Reports Database

Williams and Valenzuela Settlements

User ID: 68346

Year and Quarter	Instructional Materials			Facilities			Teacher Vacancy Misassignment			CAHSEE Intensive Instruction			Totals		
	Received	Resolved	Unresolved	Received	Resolved	Unresolved	Received	Resolved	Unresolved	Received	Resolved	Unresolved	Received	Resolved	Unresolved
2010-11 2nd Qtr Oct-Dec	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2010-11 3rd Qtr Jan-Mar	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	1	1	0	2	2	0	2	2	0	0	0	0	5	5	0